

AHT Personal Electronic Device (PED) Policy

AHT PED Policy:

- Clear and enforceable expectations for use of PEDs.
- Firm, fair, and consistent response to the improper use of PEDs.
- PEDs will be used for accessing information as tools for learning & for appropriate communication.
- Chaperones will designate PED use as "**green**", "**yellow**", or "**red**" time periods. These designations could change many times throughout the day.
 - Designated green times are when students **do not need to ask permission** to use their PED as a camera for a true photo opportunity* or for completing the trip assignment.
 - Designated yellow times are when students **need to ask permission** to use their PED as a camera* or a phone. Designated yellow times include checking in with a parent and when chaperones are giving directions.
 - Designated red times are when students **may not use** their PED under any circumstances. Students **should not ask permission** to use their PED during a designated red time. Designated red times include walking group meetings, touring (walking between sites or in specific sites), and in an emergency. Student use of a PED during a designated red time will result in the confiscation of the phone.
- Headphones and earbuds are not allowed while touring. Leave them on the bus. Headphones/earbuds observed out when touring will be confiscated. Do not bring portable speakers.
- Students must get permission from everyone in a photo if the photo is going to be posted online in any social media forum.
- Students may not photograph or record any person while the person is sleeping, if the person is not focused on the photographer, or if the photo has the potential to violate a person's privacy.
- PEDs are not to be used to watch videos or movies; all movies watched on the bus must be teacher approved.

*No flash photograph allowed on the bus. The reflection of the flash can temporarily blind the driver.

The staff attending the AHT is aware of the policy and embraces the benefits it brings. We will continue to discuss, monitor, and adjust the policy to best fit the needs of our students and to promote digital citizenship that will include appropriate and responsible behavior with emphasis on digital literacy, digital etiquette, and digital law. The AHT PED Policy aligns with the following School Board Policies:

7300 - Student Use of Personal Technology

This policy defines the use of personal technology during instructional and non-instructional times and reinforces the standard that all use, regardless of its purpose, must follow the guidelines outlined in the Student Acceptable Use Policy (AUP), the District's Code of Conduct, and the Dignity for All Students Act.

The District shall not be liable for the loss, damage, misuse, or theft of any personal technology brought to School. The District reserves the right to monitor, inspect, and/or confiscate personal technology when administration has reasonable suspicion to believe that a violation of school policy or criminal law has occurred.

The Board expressly prohibits use of personal technology in locker rooms, restrooms, Health Offices and any other areas where a person would reasonably expect some degree of personal privacy.

The District reserves the right to restrict student use of District-owned technologies and personal technology on school property or at school-sponsored events, at the discretion of the administration.

Students must follow the guidelines for use set out in the District *Code of Conduct* and the Acceptable Use Policy at all times. Consequences for misuse will follow guidelines in the District's *Code of Conduct*.

7380 - BCS-Acceptable Use Policy/Other Personal Electronic Devices

Cell phones, IPODS or other personal electronic devices can greatly enhance an individual's safety, productivity, learning or entertainment. It is the responsibility of the user to use such devices in a responsible manner that does not disrupt the rights of others or in any way infringe upon the educational environment.